



DEPARTMENT OF
TRANSPORTATION SERVICES

DOTS Freshman Resident Parking Request FAQ

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General Information

UMD students with fewer than 30 credits who live in on-campus housing are not permitted to bring a vehicle to campus. However, freshmen who demonstrate a compelling need for personal transportation, such as for medical and employment reasons may qualify for an exception to this policy.

There is limited parking available on campus. So the goal of this process is to provide parking to students who have a legitimate need for parking so they can be successful at UMD.

1) When is the deadline to apply?

The deadline for priority consideration is August 15th. After the deadline, applications will be reviewed on a rolling basis.

2) How are decisions made?

DOTS student employees will review applications. They will consider the needs of each applicant and the number of available parking spaces.

Applying/Eligibility

3) Is this the best way for me to apply for parking as a freshman student?

Yes, if all of the following apply to you:

- ✓ UMD student
- ✓ Assigned to live in on-campus housing
- ✓ Has 29 or fewer credits
- ✓ Can provide documentation from a health care provider, employer, or other non-UMD student in support of a request for parking

4) I am a freshman but I don't live on campus. Do I still have to provide supporting documents and submit an application to park on campus?

No you do not. Only students living in on-campus housing must apply for parking in this manner. If you do not live on campus, you are eligible to register for parking online without submitting this application. Visit <http://www.transportation.umd.edu/student.html> for more info.

5) What will increase my chances of being approved?

Provide the requested information and clearly explain your need to keep a car on campus. You will only be considered for parking if you show that you are in a situation that requires routine/regular/repeated use of a vehicle.

6) I am going to have more than 30 credits by the spring semester. Will I be able to keep my permit?

If you are going to have 30 or more credits by the spring semester, it is best to request freshman parking for the fall only. Because parking is assigned according to housing status and credit level, you will



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probably have parking options closer to your residence hall when you register with sophomore standing (30+ credits). You will have an option to select this option with your online application.

Supporting Documents

7) How do I upload my supporting documents?

If you or your doctor/employer have access to a scanner, scan the completed PDF to your email to include with your application; you may upload a photograph the completed supporting document(s) if you prefer. Just be sure the image is clear, and remember to save a copy for your records

8) I'm having trouble accessing the online application (Google form).

Students must use their Terpmail address to submit the online application. Visit http://www.goingterpmail.umd.edu/user_actions.html to set up your Terpmail.

9) Can I edit the application after submitting it?

You can revise your application after submitting it. However, any changes made after the priority deadline may not be considered.

10) How do I upload supporting documents to the application?

You will be prompted to upload your supporting documents in the "Justification for Need to Park on Campus" section of the online application. These uploaded documents will be automatically stored in Google Drive and available to DOTS for review with your application.

11) What do I do with the supporting documents once I have uploaded everything?

Keep physical copies of your supporting documents for your records. The uploaded documents will be automatically stored into your Google Drive, so you will also have an electronic copy.

12) I am applying for parking for "Other Reasons." Who should I ask to fill out my application?

Depending on your situation, it is best to have your supporting documents completed by a person who can confirm your request (i.e. a coach, program director, etc.) who is not related to you and not a fellow UMD student.

Permit

13) Will these permits cost more than regular permits?

No. Visit <http://www.transportation.umd.edu/student.html> for more information.

14) How do I register my vehicle once I have been approved for a permit? And where can I park?

You will receive an email stating if you are or are not eligible to register for parking as a freshman resident student. The email will contain instructions on how to register your vehicle and where to park.



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Post-Application

15) What happens if my request is not approved?

You will not be eligible to register to park. However, you may apply again for spring semester parking.

16) Can I park on campus while my application is being processed?

- **From 8/19-8/27:** Students may leave their vehicles parked in any lot that begins with a number, except lots 15 and 19. All other parking areas will be enforced as usual.
- **After 8/27:** All vehicles parked on campus must be registered to park (have a permit) *or* be parked in an hourly pay location. If you have not received a parking permit by this date, you may pay to park at a meter.